

# Important Dates & Deadlines Checklist

Friday, January 3, 2025 .....	Presta™ Rental Exhibit Package Order Deadline (if purchasing)
Friday, January 3, 2025 .....	Receiving at Advance Warehouse Begins
Friday, January 10, 2025 .....	Presta™ Rental Exhibit Package Artwork Submission Deadline (not mandatory)
Friday, January 10, 2025 .....	Exhibitor Appointed Contractor Form Deadline (not mandatory)
Thursday, January 16, 2025 .....	Water Services Advance Discount Deadline
Thursday, January 16, 2025 .....	Electrical Services Advance Discount Deadline
Friday, January 17, 2025 .....	Presta™ Rental Exhibit Package Artwork Approval Deadline (not mandatory)
Friday, January 17, 2025 .....	T3 Service Orders Advance Discount Deadline (not mandatory)
Friday, January 17, 2025 .....	Custom Furniture Advance Discount Deadline (if purchasing)
Monday, January 20, 2025 .....	Audio Visual Advance Discount Deadline
Monday, January 20, 2025 .....	Phoenix CC Advance Discount Deadlines (Internet, Telephone, and Cable TV)
Tuesday, January 21, 2025 .....	LOWE Rental Order Closing Date
Friday, January 24, 2025 .....	Last Day for Advance Shipments to Arrive without Surcharges
Friday, January 31, 2025 .....	Direct Shipments to Show Site May Begin Arriving After 8:00 am
Monday, February 3, 2025 .....	Exhibitor Move-in begins at 8:00 am
Tuesday, February 4, 2025 .....	All Exhibits Must Be Set by 9:00 am
Wednesday, February 5, 2025 .....	Exhibitor Move-out begins at 5:00 pm
Wednesday, February 5, 2025 .....	All Carriers Must Check In by 6:00 pm