



Dear 2025 KeHE Summer Show Exhibitor,

Thank you for joining us at this year's Summer Show! The following is your Exhibitor Services Manual, which includes all the necessary forms and information needed to ensure your successful participation in the 2025 KeHE Summer Show. As the main contact for this exhibiting company, you are the **sole representative** receiving the Exhibitor Services Manual. Please forward this manual to everyone on your team that may benefit from this information.

Please take the time to review this information and **pay special attention to the deadlines on the various order forms**. Ordering early will save you time and money. In addition, **we also highly encourage all exhibitors to ship their materials to the advanced warehouse**. This will ensure timely arrival of all your items from the warehouse to your booth on site. For your reference, each 10' x 10' booth comes with the following furnishings:

### 10' x 10' Booth Package

- Standard 8' high Black back drape and 3' high Black draped side rails
- Booth carpeting in Pepper, including daily vacuuming
- (1) 6' Black skirted table
- (2) chairs
- (1) wastebasket
- 5 amp electrical drop at back center of booth
- Complimentary Exhibit Hall WiFi
- Company Identification Sign
- 24-hour perimeter Exhibit Hall security
- Basic wireless internet capabilities

If you have any questions, please let us know.

Thank you,

KeHE Show Management